



## **Stop Work Policy**

Scavenger Supplies Pty Ltd recognises that all personnel associated with their business activities have a right to a safe and healthy work environment.

All personnel have the authority to “stop work” when they genuinely believe an unsafe condition or act could result in an undesirable event occurring.

Any employee requesting a “Stop Work” for any of the following reasons must immediately report the action and their reason to their supervisor:

- The task to be carried out contradicts Company Policies, Standards, or procedures.
- The person has not performed the task previously and does not understand the procedures or has not been instructed in the process.
- The person considers that the task may put themselves or a co-worker at risk of injury or may damage property or the environment.

The Supervisor will review the situation and implement corrective actions to remove the “unsafe condition(s)”.

Only when the corrective actions have been implemented and accepted may work on the task be resumed.

The “Stop Work” on a specific task does not affect any other ongoing business activities unless there is a direct connection between the Stopped task and the ongoing activity.

As Director, I accept responsibility for ensuring this policy is implemented and upheld.

**Warren Blay**  
**Director**

31st January 2024